



## A G E N D A

**May 23, 2019 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
David Holt, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
Craig Freeman, Trustee-City Manager  
    MT Berry, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

May 23, 2019

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of April 25, 2019 Oklahoma City Airport Trust meeting.
- III. Approve Oklahoma City Airport Trust Budget for Fiscal Year 2020.
- IV. Director's Report
- V. **WILL ROGERS WORLD AIRPORT**
  - A. Contract for Professional Services with Johnson & Associates, Inc., for Project No. OCAT WRWA 1909, "Aircraft Lavatory Waste Disposal Facility," in the amount of \$19,000.
  - B. Amendment No. 3 to the Contract for Professional Services with ADG, P.C., for Project No. OCAT WRWA 1712, "Terminal Building Upper Level Deck Structural Repairs," increase of \$677,618.
  - C. Change Order No. 1 to the Construction Contract with Restek, Inc., for Project OCAT WRWA 1801, "Tunnel Repairs," Mike Monroney Aeronautical Center, in an amount not to exceed \$6,450.03 and an increase of 30 calendar days.
  - D. Change Order No. 1 to the Construction Contract with Downey Contracting, LLC, for Project No. OCAT WRWA 1902, "Replacement of Terminal West Concourse Exit Stairs," decrease of \$6,052.
  - E. Change Order No. 2 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$380,505.68 and 18 calendar days.
  - F. Change Order No. 4 to the Construction Contract with Wynn Construction Co., Inc., for Project No. OCAT WRWA 1620, "Hangar 1 Air Handling Unit Replacement," increase of \$2,700.93.
  - G. Resolution approving a sole source System Support Agreement with Infax, Inc., for the maintenance and support of the Airport Flight Information Display System (FIDS) in the amount of \$113,139. WRWA.

- H. Resolution declaring an emergency, waiving competitive bidding, and authorizing the Director of Airports to purchase all reasonably necessary parts and services to make operational the existing Aircraft Lavatory Waste Disposal Facility in an amount not to exceed \$200,000. WRWA.  
(Four affirmative votes required for approval.)

**VI. WILEY POST AIRPORT**

- A. Final acceptance of Project No. OCAT WPA 1503, "General Aviation Field Maintenance Facility," with AC Owen Construction, LLC.

**VII. GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of May 23, 2019.
  - 3) Budget to Actual Report as of April 30, 2019.
- B. Ratify the action of the Director of Airports and approve Addendum No. 1 for Project No. OCAT GEN 1921, "Paving Repairs and Maintenance"; receive recommendation regarding bids opened on May 1, 2019; award the Annual Maintenance Contract to Rudy Construction Co. for 365 calendar days or a not-to-exceed amount of \$400,000; and approve the Contract and bonds. WRWA, WPA, CEPA.
- C. Ratify the action of the Director of Airports and approve Addendum No. 1 for Project No. OCAT GEN 1918, "Utility Repairs and Maintenance"; receive recommendation regarding bids opened on April 24, 2019; award the Utility Repairs and Maintenance Contract to Southeast Plumbing & Backhoe, Inc., for 365 calendar days or a not-to-exceed amount of \$300,000; and approve the Contract and bonds. WRWA, WPA, CEPA.
- D. FY20 Agreement for Project Consultant Selection and Design Review Services with The City of Oklahoma City. WRWA, WPA, CEPA.
- E. Resolution authorizing an Open Market purchase of a Canon Océ Plotter from Canon Solutions America, Inc. in the estimated amount of \$23,813 and approving associated five year maintenance terms. WRWA, WPA, CEPA.

**VIII. LEASE AND OTHER AGREEMENTS**

- A. Supplement No. 3 to Service Agreement with Upward Transitions, Inc., to renew the agreement and approve the 2019-20 Annual Airport Budget in the amount of \$72,100, July 1, 2019 through June 30, 2020. WRWA.

- B. Assignment and Assumption Agreement with Bank 7; Cooper Family Management Co. LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; Radio Flyer, LLC, and 711 Holdings, LLC, of the Hangar/Office Lease Agreement and the Fuel Storage Facilities Agreement, to assign Bank 7's rights, titles, interest, and obligations to 711 Holdings, LLC; June 4, 2019 through August 31, 2023. WPA.
- C. Supplement No. 1 to Hangar/Office Lease Agreement with Cooper Family Management Co., LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; Radio Flyer, LLC; and 711 Holdings, LLC, to revise Exhibit "C" and Article 28 of the Hangar/Office Lease Agreement, June 4, 2019 through August 31, 2023. WPA.
- D. Supplement No. 1 to Lease and Operations Agreement with Private Jets, Inc., June 4, 2019 through August 31, 2023. WPA.
- E. Professional Service Agreement with DKMG Consulting, LLC, for airport management consulting services, June 4, 2019 through June 3, 2022, not to exceed \$300,000 annually. WRWA, WPA, CEPA.
- F. Agreement for Professional Consultant Services for Public Art Projects, with the City of Oklahoma City, rendered by the Planning Department's Office of Arts and Cultural Affairs, July 1, 2019 through June 30, 2020. WRWA.
- G. Annual Financial/Work Plan with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS), to provide funds to conduct an Integrated Wildlife Damage Management program (IWDM), and specify the work to be completed by APHIS-WS, July 1, 2019 through June 30, 2020. WRWA, WPA, CEPA.
- H. Supplemental Agreement No. 4 to the Management Services Agreement for the Airport Public Parking Facilities and Airport Shuttle Bus Operation between the Trustees of the Oklahoma City Airport Trust and ABM Aviation, Inc., to revise the parking rate schedule effective May 14, 2019; the ABM Parking Services Employee Salary/Hourly Wages and Annual Budget. WRWA.
- I. Annual Budget for the Management Services Agreement between the Trustees of the Oklahoma City Airport Trust and Pro-Tec Fire Services, Ltd., for the period commencing July 1, 2019 through June 30, 2020. WRWA.
- J. Non-Surface Use Paid-Up Oil and Gas Lease and Side Letter Agreement with Paloma Partners IV, LLC, a Delaware limited liability company. CEPA.
- K. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #2001 from BowieKetner LLC, Joseph W. Bowie, Manager to Thomas A. Hennebry, an Individual, effective May 23, 2019. WPA.

- L. Supplement No. 3 to Contract with ISS Facility Services, Inc., to amend the Contractor's responsibilities and revise Exhibits "R" and "S – Part 17," increase Contractor's annual compensation by \$9,715.32. WPA.
- M. Ground Services Agreement with Hampton Inn & Suites Oklahoma City Airport, LLC for ground transportation services at Will Rogers World Airport commencing May 1, 2019 through April 30, 2020, based on an annual fee of \$660. WRWA.
- IX. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated May 23, 2019 and (2) Resolution approving requisitions dated May 23, 2019.
- X. Resolution to authorize and to declare an outstanding account receivable in the amount of \$70,194.34 with Via Airlines Inc. as uncollectible; and/or enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications from its attorney regarding potential litigation with Via Airlines, Inc., as authorized by 25 O.S. (2018 Supp.) § 307(B)(4), because disclosure would seriously impair the ability of the public body to conduct the potential litigation in the public interest.
- XI. Enter into executive session on the advice of the Municipal Counselor's Office to receive confidential communications from its attorney and outside counsel regarding potential litigation and settlement discussions with the City of Bethany in the case of the *City of Bethany v. Rockwell Automation Inc. and Gulfstream Aerospace Corp.*, 16-CV-1005-SLP, as authorized by 25 O.S. (2018 Supp.) § 307(B)(4), because disclosure would seriously impair the ability of the public body to conduct the potential litigation or settlement discussions in the public interest; and/or Approve the Settlement Agreement and Mutual Release with the City of Bethany.
- XII. Comments from Trustees, Staff and Citizens
- XIII. Adjournment