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## A G E N D A

**May 24, 2018 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
David Holt, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

May 24, 2018

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of April 26, 2018 Oklahoma City Airport Trust meeting
- III. Approve Oklahoma City Airport Trust Budget for Fiscal Year 2019.
- IV. Director's Report
- V. **WILL ROGERS WORLD AIRPORT**
  - A. Joint Resolution of the Oklahoma City Airport Trust and The City of Oklahoma City ratifying the execution of the application and acceptance by the Chairman and the Mayor, in their respective capacities for the Trust and the City, of the Oklahoma Aeronautics Commission Airport Improvement Grant OKC-18-S for "Apron Reconstruction Portion of Hangars 1 and 1C Improvements" in the amount of \$250,000.
  - B. Resolution declaring the clamshell structure attached to Hangar 1, located at 6611 S. Meridian Avenue, to be surplus to the needs of the Oklahoma City Airport Trust; authorizing the Chairman to execute a Release for said structure; and authorizing the Director to cause the disposal of said structure.
  - C. Joint Resolution of The City of Oklahoma City and the Oklahoma City Airport Trust, in their respective capacities, approving, authorizing and directing the Mayor, or in his absence, the Vice Mayor, the Chairman, or in his absence, the Vice Chairman to execute and the City Clerk and the Secretary of the Trust to attest to the execution of 1.) the Lessor's Estoppel Certificate; and 2.) the Memorandum of Construction Contract and Ground Lease with FC Oklahoma City OK Landlord, LLC upon approval of final documents by the Director of Airports and the Municipal Counselor's Office and the Municipal Counselor's Office's determination that such documents are materially consistent with the Joint Resolution and Attachments hereto or as necessary to facilitate the leasing of airport premises for the construction of a facility to be primarily used as a warehouse and distribution center; and requiring that all such documents and agreements be filed with the City Clerk and Secretary of the Trust upon full execution by all the parties thereto.

- D. Amendment No. 4 to the Contract for Professional Services with Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 1510, "Terminal Expansion," increase of \$122,968.

**VI. WILEY POST AIRPORT**

- A. Amendment No. 6 to the Construction Contract with Libra Electric Company for Project No. OCAT WPA 1709, "Airfield Infrastructure Repairs and Improvements – Phase III," decrease of \$14,409.75.
- B. Non-Exclusive Easement Agreement between the Trustees of the Oklahoma City Airport Trust and CoxCom, LLC dba Cox Communications Oklahoma City to lay, operate, and maintain certain data transmission and distribution facilities for the sole purpose of providing data services to Airport facilities, and/or Airport occupants/tenants.

**VII. GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of May 24, 2018.
  - 3) Budget to Actual Report as of April 30, 2018.
- B. Amendment No. 1 to the FY18 Agreement for Project Consultant Selection, Design Review, Project Management, and Surveying Services with The City of Oklahoma City, retroactive to March 1, 2018; and FY19 Agreement for Project Consultant Selection, Design Review, Project Management, and Surveying Services with The City of Oklahoma City.
- C. Resolution of the Oklahoma City Airport Trust authorizing the Director of Airports to renew the Annual Maintenance Contract for Project No. OCAT GEN 1619, "Paving Repairs and Maintenance," with Rudy Construction Company for its second renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract.

**VIII. LEASE AND OTHER AGREEMENTS**

- A. Annual Financial/Work Plan with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS), to provide funds to conduct an Integrated Wildlife Damage Management program (IWDM), and specify the work to be completed by APHIS-WS, July 1, 2018, through June 30, 2019, WRWA, WPA, and CEPA.

- B. Supplemental Lease Agreement No. 3 between the Trustees of the Oklahoma City Airport Trust and Metro Technology Centers School District No. 22, to exercise the third of ten (10) consecutive one-year option periods, WRWA.
- C. Assignment and Assumption Agreement assigning the Lease Agreement between the Oklahoma City Airport Trust and Marilynn Campbell and Paul Cohagan for the lease of Block 6, Lot 3, at Clarence E. Page Airport, as a hangar site for storage of a privately owned aircraft, to HAC Properties, LLC, CEPA.
- D. Annual Budget for the Management Services Agreement between the Trustees of the Oklahoma City Airport and ABM Aviation, Inc., to approve the Annual Budget for the period commencing July 1, 2018 through June 30, 2019, WRWA.
- E. Annual Budget for the Management Services Agreement between the Trustees of the Oklahoma City Airport Trust and Pro-Tec Fire Services, Ltd., for the period commencing July 1, 2018 through June 30, 2019, WRWA.
- F. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #1806 at Wiley Post Airport, from Marcus Bradley, an Individual to Weston K. Soloman, an Individual, WPA.
- G. Ground Service Agreement with Candlewood Suites for ground transportation services at Will Rogers World Airport for one year commencing May 1, 2018 through April 30, 2019, based on an annual fee of \$660, WRWA.
- H. Covenant of Purpose, Use and Ownership for the benefit of the United States Department of Commerce, Economic Development Administration for a grant received to improve Hangars 1 and 1C, WRWA.
- IX. (1) Resolution ratifying the action of the Director of Airports in approving requisitions dated May 24, 2018, and (2) resolution approving requisitions dated May 24, 2018.
- X. Comments from Trustees, Staff and Citizens
- XI. Adjournment