



A G E N D A

July 25, 2019 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
 Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

July 25, 2019

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of June 27, 2019 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Grant Agreements with the United States of America, Federal Aviation Administration, for \$902,307 for Project No. 3-40-0072-075-2019, "Acquire Snow Removal Equipment" and \$2,729,223 for Project No. 3-40-0072-076-2019, "Rehabilitate Terminal Access Road", in 2019 Airport Improvement Program grant funds at Will Rogers World Airport.
 - B. Change Order No. 1 to the Construction Contract with CGC, LLC, for Project No. OCAT WRWA 1906, "Parking Lot 1 Pavement Rehabilitation," decrease of \$25,108.50.
 - C. Change Order No. 3 to the Construction Contract with Restek, Inc., for Project No. OCAT WRWA 1813, "Garage A Repairs and Waterproofing," increase of \$47,793.02 and 30 calendar days.
 - D. Change Order No. 4 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$25,778.73 and 2 calendar days.
 - E. Approve and ratify the issuance of Addenda Nos. 1, 2, and 3 to the Request for Bids for Two (2) Runway Brooms with Airblast and Carrier Vehicles, dated April 25, 2019 to be utilized at Will Rogers World Airport; receive staff recommendation regarding bids opened June 5, 2019; award and approve the contract with M-B Companies, Inc., in the amount of \$1,001,964.
 - F. Approve and ratify the issuance of Addenda Nos. 1 and 2 for Project No. OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways – Phase 1"; receive recommendation regarding bids opened on May 29, 2019; award the Construction Contract for the Base Bid and Add Alternate No. 1 to Crossland Heavy Contractors, Inc., in the amount of \$4,564,000; and approve the Contract and bonds.

- G. Plans and Project Manual submitted by Benham Design, LLC, for Project No. OCAT WRWA 1616, "Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25," and authorization of advertisement for bids to be opened on August 28, 2019.
- H. Resolution of the Oklahoma City Airport Trust authorizing professional services for "Runway 13/31 Project Level Pavement Evaluation" at Will Rogers World Airport utilizing Project No. OCAT GEN 1910, "Multi-Year Professional Services," H.W. Lochner, Inc., in the estimated amount of \$170,991.91.

V. WILEY POST AIRPORT

- A. Grant Agreement with the United States of America, Federal Aviation Administration, for \$525,613 in 2019 Airport Improvement Program grant funds for Project No. 3-40-0073-026-2019, "Wiley Post Phase IV, Sequence 2."
- B. Receive recommendation regarding bids opened on May 29, 2019 for Project No. OCAT WPA 1903, "Airfield Infrastructure Repairs and Improvements – Phase IV, Sequence 2"; award the Construction Contract to Libra Electric Company in the amount of \$433,275; and approve the Contract and bonds.

VI. CLARENCE E. PAGE AIRPORT

- A. Grant Agreement with the United States of America, Federal Aviation Administration, for \$35,728 in 2019 Airport Improvement Program grant funds for Project No. 3-40-0071-013-2019, "Pavement Assessment," at Clarence E. Page Airport.
- B. Resolution of the Oklahoma City Airport Trust authorizing professional services for "Pavement Classification Number (PCN) Study" at Clarence E. Page Airport utilizing Project No. OCAT GEN 1910, "Multi-Year Professional Services," CEC Corporation, in the estimated amount of \$38,698.

VII. GENERAL

- A. Receive reports:
 - 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of July 25, 2019.
 - 3) Budget to Actual Report as of June 30, 2019.

VIII. LEASE AND OTHER AGREEMENTS

- A. Signatory Passenger Airline Use and Operations Agreements between the Trustees of the Oklahoma City Airport Trust and Alaska Airlines, Inc., Delta Air Lines, Inc., Southwest Airlines Co., and United Airlines, Inc., July 1, 2019 through June 30, 2024. WRWA.
- B. Deicing Tank Storage Agreements between the Trustees of the Oklahoma City Airport Trust and Delta Air Lines, Inc., Southwest Airlines Co., and United Airlines, Inc., July 1, 2019 through June 30, 2024. WRWA.
- C. Supplemental Agreement No. 42 to Lease No. DOT-FA71AC-2103 with the United States of America, acting by and through the Federal Aviation Administration. WRWA.
- D. Supplemental Agreement No. 5 to Surface Use Agreement and with Baron Exploration Company, Inc. WPA.
- E. Joint Resolution of the Oklahoma City Airport Trust and the City of Oklahoma City revising the Fuel Flowage and Storage Fees effective July 1, 2019. WRWA, WPA, CEPA.
- F. Easement Agreement for Southwestern Bell Telephone Company doing business as AT&T Oklahoma to provide data transmission services for the Federal Aviation Administration's Air Traffic Control Tower. WPA.
- G. Easement Agreement for Oklahoma Gas and Electric Company to provide electrical transmission services for FC Oklahoma City OK Landlord, LLC. WRWA.
- H. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #1603 and 1604E from Quetzal Limited Partnership, Sid Emmert, General Partner to Bullet Aviation Properties, LLC, William Kroeger, Manager, effective July 25, 2019. WPA.
- I. Audit Contract with Allen, Gibbs, & Houlik, L.C., to exercise the third annual renewal for the performance of the FY 2018-19 annual audit of the funds, books, accounts, and fiscal affairs of the Oklahoma City Airport Trust and Airports Enterprise Fund and comply with requirements of the Single Audit Act, in the amount of \$40,897, July 25, 2019 through November 30, 2019. WRWA, WPA, CEPA.
- J. Ground Services Agreement with Immanuel United Properties LLC, dba Wingate by Wyndham for ground transportation services at Will Rogers World Airport commencing August 1, 2019 through April 30, 2020, based on an annual fee of \$660. WRWA.

- IX. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated July 25, 2019 and (2) Resolution approving requisitions dated July 25, 2019.
- X. Comments from Trustees, Staff and Citizens
- XI. Adjournment