



---

## A G E N D A

**July 26, 2018 9:00 AM**

---

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
David Holt, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

---

City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

---

## INFORMATION ABOUT AIRPORT TRUST MEETINGS

---

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

---

## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

July 26, 2018

---

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of June 28, 2018 Oklahoma City Airport Trust meeting.
- III. Receive Oklahoma City Airport Trust Five Year Capital Improvement Plan and presentation for FY 2019 through FY 2023.
- IV. Director's Report
- V. **WILL ROGERS WORLD AIRPORT**
  - A. Contract for Professional Services with Cowan Group Engineering, LLC, for Project No. OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways," in the amount of \$139,229.
  - B. Change Order No. 2 to the Construction Contract with Miller-Tippens Construction Company, LLC, for Project No. OCAT WRWA 1814, "Hangar 1 & 1C Improvements," increase of \$8,200.
  - C. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 1824, "Registry Building Slab Repair," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on August 29, 2018.
  - D. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 1825, "Air Traffic Building Slab Repair," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on August 29, 2018.
  - E. Receive Consultant Review Committee Report for Project No. OCAT WRWA 1906, "Pavement Rehabilitation for Terminal Area Parking Lots," and authorize negotiation of an agreement with Triad Design Group.
  - F. Resolution approving advertising and marketing assistance, and qualifying incentives in accordance with the Will Rogers World Airport Air Service Incentive Program for the promotion of Southwest Airlines' new nonstop service to Ronald Reagan Washington National Airport in Washington, D.C. in the amount of \$150,000 and a landing fee rebate.

- G. Resolution authorizing the selection of JP Morgan Securities LLC as the Senior Book Running Manager, and further designating BOSC, Inc., Wells Nelson & Associates LLC, and FirstSouthwest, a Division of Hilltop Securities Inc. as Co-Managers for underwriting service to support the issuance of General Airport Revenue Bonds to finance construction of the Terminal Expansion.
- H. Joint Resolution of the Oklahoma City Airport Trust and The City of Oklahoma City expressing the intent of the Trust to issue revenue bonds or notes in an aggregate principal amount of not to exceed \$115,000,000, to be issued on a tax-exempt or taxable basis, in one or more series or subseries for the purpose of financing improvements and expansion of the existing terminal at Will Rogers World Airport; authorizing the reimbursement of capital expenditure of funds in connection with the Project from the proceeds of the Bonds to be issued by the Trust; authorizing the holding and conducting of a public hearing, if deemed necessary; and authorizing the Chairman or Vice Chairman, Secretary or Assistant Secretary, Director of Airports, and Counsel to the Trust to do all things necessary to carry out the purposes of this Joint Resolution.
- I. Easements to The City of Oklahoma City:
- 1) Permanent Water Easement to The City of Oklahoma City for a water line along South Portland Avenue between Southwest 89th Street and Southwest 104th Street in Cleveland County (FC Oklahoma City OK Landlord, LLC).
  - 2) Permanent Water Easement to The City of Oklahoma City for a domestic water and irrigation vault along South Portland Avenue between Southwest 89th Street and Southwest 104th Street in Cleveland County (FC Oklahoma City OK Landlord, LLC).
  - 3) Permanent Wastewater Easement to The City of Oklahoma City for a wastewater line along old Portland Avenue between Southwest 89th Street and Southwest 104th Street in Cleveland County (FC Oklahoma City OK Landlord, LLC).
  - 4) Permanent Water Easement to The City of Oklahoma City along South Portland Avenue between Southwest 59th Street and Southwest 74th Street in Oklahoma County (SkyWest Airlines).
  - 5) Drainage Easement to The City of Oklahoma City along South Portland Avenue between Southwest 59th Street and Southwest 74th Street in Oklahoma County (SkyWest Airlines).
  - 6) Permanent Easement to The City of Oklahoma City for public streets and utility systems at Southwest 89th Street between South Portland Avenue and old Portland Avenue in Cleveland and Oklahoma Counties.

- J. Easement Agreement for Oklahoma Natural Gas Company, a division of ONE Gas, Inc. to provide natural gas services for facilities on the airport (Setzer Properties OKC, LLC).

**VI. WILEY POST AIRPORT**

- A. Receive Consultant Review Committee Report for Project No. OCAT WPA 1903, "Airfield Infrastructure Repairs and Improvements, Phase IV – Sequence II," and authorize negotiation of an agreement with CEC Corporation.

**VII. GENERAL**

- A. Receive reports:
  - 1) Delinquent Accounts Receivable
  - 2) Construction Projects Status Report as of July 26, 2018.
  - 3) Budget to Actual Report as of June 30, 2018.

**VIII. LEASE AND OTHER AGREEMENTS**

- A. Supplement No. 2 to Service Agreement with Upward Transitions, Inc., to renew the contract and approve the 2018-19 Annual Airport Budget in the amount of \$70,000, effective July 1, 2018 through June 30, 2019. WRWA.
- B. Audit Contract with Allen, Gibbs, & Houlik, L.C., to renew the contract in the amount of \$39,324, effective July 26, 2018 through November 30, 2018. WRWA, WPA, CEPA.
- C. Assignment and Assumption Agreement assigning the Lease Agreement from HAC Properties, LLC to Chuck Parker, effective August 14, 2018 through December 31, 2018. CEPA.
- D. Assumption Agreement and Use Guaranty for conveyance of PWA T-hangar Unit #502, from Halpain Engineering Ltd., Co, Bill Halpain, Manager, to Philip W. Halpain, Individual, effective July 26, 2018. WPA.
- E. Ground Services Agreement with Roadliner Bus, LLC, in the pro-rated amount of \$495, effective August 1, 2018. WRWA.
- F. Supplement No. 13 to Contract with Automated Building Systems, Inc., to renew the contract in the estimated amount of \$43,635.81 annually, effective July 1, 2018 through June 30, 2021. WRWA, WPA.

- IX. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated July 26, 2018, and (2) resolution approving requisitions dated July 26, 2018.
- X. Comments from Trustees, Staff and Citizens
- XI. Adjournment