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## A G E N D A

**July 27, 2017 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
Mick Cornett, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
James D. Couch, Trustee-City Manager  
    Dennis Clowers, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

July 27, 2017

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of June 22, 2017 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. Accept Grant Agreement with the United States of America, Federal Aviation Administration, accepting \$532,950 in 2017 Airport Improvement Program grant funds for Project No. 3-40-0072-072-2017, "1,500 Gallon Class 4 ARFF Vehicle for OCAT."
  - B. (1) Ratify the action of the Director of Airports in approving Addendum Nos. 1 and 2 to the Request for Bids for a "1,500 Gallon Class 4 ARFF Vehicle for OCAT," dated February 23, 2017; (2) receive staff recommendation regarding bids opened on May 31, 2017; (3) award the Contract to Rosenbauer Minnesota, LLC and (4) approve the Contract in the amount of \$590,467.
  - C. Accept Grant Agreement with the United States of America, Federal Aviation Administration, accepting \$2,612,657 in 2017 Airport Improvement Program grant funds for Project No. 3-40-0072-069-2017, "Extend Taxiway G Across Portland Avenue."
  - D. (1) Ratify the action of the Director of Airports in approving Addendum Nos. 1 and 2 for "Extend Taxiway G Across Portland Avenue," Project No. OCAT WRWA 0814; (2) accept recommendation regarding bids opened on June 20, 2017; (3) award the Construction Contract to Duit Construction Co., Inc., in the amount of \$2,566,149.11; and (4) approve the Contract and bonds.
  - E. Accept Grant Agreement with the United States of America, Federal Aviation Administration, accepting \$1,155,123 in 2017 Airport Improvement Program grant funds for Project No. 3-40-0072-070-2017, "Terminal Apron Pavement Rehabilitation at Taxiway K."

- F. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Terminal Apron Pavement Rehabilitation at Taxiway K," Project No. OCAT WRWA 1717; (2) accept recommendation regarding bids opened on June 20, 2017; (3) award the Base Bid and Add Alternate Nos. 1 through 3 to Crossland Heavy Contractors, Inc., in the amount of \$1,092,000; and (4) approve the Construction Contract and bonds.
- G. Accept Grant Agreement with the United States of America, Federal Aviation Administration, accepting \$596,266 in 2017 Airport Improvement Program grant funds for Project No. 3-40-0072-071-2017, "Terminal Building Upper Level Deck Structural Repairs – Phase I – Soffit Demolition."
- H. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Terminal Building Upper Level Deck Structural Repairs – Phase I – Soffit Demolition," Project No. OCAT WRWA 1712; (2) accept recommendation regarding bids opened on June 20, 2017; (3) award the Base Bid and Add Alternate Nos. 1 through 5 to Diversified Construction of Oklahoma, Inc., in the amount of \$387,500.28; and (4) approve the Construction Contract and bonds, subject to City Council acceptance of Federal Aviation Administration Grant Agreement for Airport Improvement Program Project No. 3-40-0072-071-2017.
- I. (1) Ratify the action of the Director of Airports in approving Addendum No. 1 for "Repair Thomas P. Stafford Building Parking Lot," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1617; (2) accept recommendation regarding bids opened on June 27, 2017; (3) award the Construction Contract to Silver Star Construction Company, Inc., in the amount of \$936,560; and (4) approve the Contract and bonds.
- J. Approve Change Order No. 4 to the Construction Contract with United Mechanical, Inc., for "Senior Lien Mechanical System Replacement – FY12/FY13 Project," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1104, adding \$24,167.84 and 24 working days.
- K. Approve Change Order No. 2 to the Contract for "Parking Access and Revenue Control System (PARCS) Replacement" at Will Rogers World Airport, Project No. OCAT WRWA 1601, with SKIDATA, Inc., deducting \$42,138.50.
- L. Approve Amendment No. 6 to the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Extend Taxiways H-1, H-2 and G," Project No. OCAT WRWA 0814, adding \$102,140.
- M. (1) Approve Plans and Project Manual submitted by Benham Design, LLC, for "Reconstruct Station 2," Project No. OCAT WRWA 1616, and (2) authorize advertisement for bids to be opened on August 29, 2017.
- N. (1) Approve Request for Proposals for "Underwriting Services to Support General Airport Revenue Bonds (GARB) for OCAT," and (2) authorize advertisement for proposals to be received on August 29, 2017.

- O. (1) Approve Request for Proposals for "Air Service Development and Consulting Services for OCAT," and (2) authorize advertisement for proposals to be received on August 29, 2017.
- P. Adopt Resolution ratifying the action of the Director of Airports in authorizing repairs to the medium voltage electrical system at the Mike Monroney Aeronautical Center utilizing the Trust's competitively bid Annual Maintenance Contract for "Electrical and Street Lighting Repairs and Maintenance" with Libra Electric Company in the estimated amount of \$85,410.52.

**V. WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. Approve Amendment No. 3 to the Construction Contract with Libra Electric Company for "Airfield Infrastructure Repairs and Improvements – Phase III," Project No. OCAT WPA 1709, deducting \$290, WPA.
- B. (1) Approve Plans and Project Manual submitted by Howard & Associates, Inc., for "General Aviation Field Maintenance Facility," Project No. OCAT WPA 1503, and (2) authorize advertisement for bids to be opened on August 29, 2017, WPA.
- C. Accept Grant Agreement with the United States of America, Federal Aviation Administration, accepting \$86,819 in 2017 Airport Improvement Program grant funds for Project No. 3-40-0071-012-2017, "Automated Weather Observing System (AWOS-III P/T) Replacement," CEPA.
- D. (1) Receive staff recommendation regarding bids opened on June 20, 2017, for "Automated Weather Observing System (AWOS-III P/T) Replacement," Project No. OCAT CEPA 1719; (2) award the Contract to All Weather, Inc., in the amount of \$95,466; and (3) approve the Contract subject to City Council acceptance of Federal Aviation Administration Grant Agreement for Airport Improvement Program Project No. 3-40-0071-012-2017, CEPA.
- E. Approve Easement Agreement with Oklahoma Gas and Electric Company to lay, operate, and maintain certain electric transmission and distribution facilities for the sole purpose of providing electrical services to Tenant owned facilities, Airport facilities, and/or Airport occupants/tenants, CEPA.
  - 1) Legacy Aviation Services, Inc., CEPA
  - 2) T-Hangars, CEPA

## VI. GENERAL

- A. Receive reports:
  - 1) Delinquent Accounts Receivable.
  - 2) Construction Projects Status Report as of July 27, 2017.
  - 3) Budget to Actual Report as of June 30, 2017.
- B. Adopt Resolution authorizing the Director of Airports to renew the Annual Maintenance Contract for "Paving Repairs and Maintenance," Project No. OCAT GEN 1619, with Rudy Construction Company for the Contract's first renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract, WRWA, WPA, CEPA.

## VII. LEASE AND OTHER AGREEMENTS

- A. Approve Supplement No. 1 to Air Cargo Carrier Operating Agreement for Signatory Carriers between the Trustees of the Oklahoma City Airport Trust and Federal Express Corporation, extending the term for one year retroactive to July 1, 2017 through June 30 2018, WRWA.
- B. (1) Approve Supplement No. 7 to Professional Services Agreement for Financial Advisor Services with Public Financial Management, Inc. to extend the term of the agreement for a period of one year commencing September 1, 2017, and (2) consent to PFM's transfer of its financial advisory services for the Trust to PFM Financial Advisors (PFMFA), WRWA, WPA, CEPA.
- C. Approve Supplemental Agreement No. 1 with Southwestern Bell Telephone Company dba AT&T Oklahoma, to (1) increase the amount of relocation costs to be reimbursed by Trust for its relocation of certain data and communications fiber and cables to accommodate Trust's terminal expansion project, and (2) revise Exhibit B, WRWA.
- D. Approve Revocable Permit for display of the Oklahoma City Museum of Art's Dale Chihuly exhibit in the Terminal Building, WRWA.
- E. Approve Agreement between the Trustees of the Oklahoma City Airport Trust and Smarte Carte, Inc., for the use of the Airport and its facilities for the purpose of operating a self-service luggage cart vending system, five years commencing August 1, 2017, WRWA.
- F. Approve the first annual renewal of the Audit Contract with Allen, Gibbs, & Houlik, L.C. for the performance of the FY 2016-2017 annual audit of the funds, books, accounts, and fiscal affairs of the Oklahoma City Airport Trust and Airports Enterprise Fund, and comply with requirements of the Single Audit Act, WRWA, WPA, CEPA.

- G. Approve (1) Supplement No. 3 to Hangar/Office Lease Agreement, and (2) Supplement No. 3 to Fuel Storage Facilities Agreement with Cooper Family Management Co., LLC; Bank7, an Oklahoma Banking Corporation; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; and Radio Flyer, LLC, to amend the applicable exhibits to reflect changes in Authorized Aircraft, WPA
  - H. Approve Geophysical Seismic Permit with CGG Land (US) Inc. to conduct 3D geophysical seismic operations between August 15, 2017 and October 15, 2017, CEPA.
  - I. (1) Approve the Ground Lease Agreement with Hangar 84, LLC (Lessee) for the leasing of ground space on which Lessee's sublessee will operate its aircraft maintenance and repair facilities with a primary lease term commencing September 1, 2017, through November 30, 2031, subject to Hangar 84, LLC amending the previously approved sublease with ASES LLC to provide that the sublease is subject to this new Ground Lease Agreement; (2) consent to CTL Lending Group LLC as Lender, subject to receipt and review of final documents by the Director and Municipal Counselor's Office; and (3) approve Ground Lessor Estoppel Certificate, subject to receipt and review of final documents by the Director and Municipal Counselor's Office, WRWA.
- VIII. (1) Adopt Requisition Resolution dated July 27, 2017, to ratify the action of the Director of Airports in approving the requisition dated July 27, 2017, for payment, and (2) adopt Requisition Resolution dated July 27, 2017, authorizing payment of requisitions dated July 27, 2017.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment