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## A G E N D A

**August 22, 2019 9:00 AM**

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Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member  
Kirk Humphreys, Vice Chairman, Independent Trustee  
David Holt, Trustee- Mayor  
    David Greenwell, Surrogate Trustee-Mayor  
Craig Freeman, Trustee-City Manager  
    Aubrey McDermid, Surrogate Trustee-City Manager  
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager  
Frances Kersey, Secretary

*The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).*

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City Council Chambers, Third Floor, 200 North Walker Avenue  
Oklahoma City, Oklahoma

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## INFORMATION ABOUT AIRPORT TRUST MEETINGS

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The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

### Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

### Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3<sup>rd</sup> Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

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## AGENDA

### OKLAHOMA CITY AIRPORT TRUST

August 22, 2019

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Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of July 25, 2019 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
  - A. Acceptance of completed Project No. OCAT WRWA 1801, "Tunnel Repairs," Mike Monroney Aeronautical Center, with Restek, Inc.
  - B. Acceptance of completed Project No. OCAT WRWA 1821, "Fuel Facility Generator and Automatic Transfer Switch," with Jim Cooley Construction, LLC.
  - C. Amendment No. 1 to the Construction Contract with CGC, LLC, for Project No. OCAT WRWA 1906, "Parking Lot 1 Pavement Rehabilitation," increase of \$135,000.
  - D. Amendment No. 1 to the Contract for Professional Services with ADG, P.C., for Project No. OCAT WRWA 1802, "Elevator Replacement for Multiple Buildings," increase of \$34,831.05.
  - E. Change Order No. 5 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$3,907.70.
  - F. Approve and ratify the issuance of Addendum No.1 for project No. OCAT WRWA 1911, "Hangar 8 and Hangar 9 Electrical Upgrades," Mike Monroney Aeronautical Center; receive recommendation regarding bids opened July 24, 2019; award the Construction Contract to Libra Electric Company in the amount of \$2,921,697; and approve the Contract and bonds.

- G. Approve and ratify the issuance of Addendum No. 1 for Project No. OCAT WRWA 1920, "Terminal Renovation and Expansion – Phase III: Passenger Boarding Bridges Package"; receive recommendation regarding bids opened on July 31, 2019; adopt a Resolution rejecting the bid of John Bean Technologies Corporation; award the Construction Contract to thyssenkrupp Airport Systems, Inc., in the amount of \$4,312,848.29; and approve the Contract and bonds.
- H. Plans and Project Manual submitted by Robison & Associates Architects, for Project No. OCAT WRWA 1711, "South Maintenance Facility Roof Replacement," and authorization of advertisement for bids to be opened on September 25, 2019.
- I. Plans and Project Manual submitted by Kimley-Horn and Associates, Inc., for Project No. OCAT WRWA 2001, "Cell Phone Waiting Lot," and authorization of advertisement for bids to be opened on September 25, 2019.
- J. Resolution of the Oklahoma City Airport Trust amending the Will Rogers World Airport Air Service Incentive Program for new airlines and new nonstop destinations.
- K. Resolution of the Oklahoma City Airport Trust authorizing the purchase of construction testing services for Project No. OCAT WRWA 1904, "Rehabilitate Terminal Access Roadways – Phase 1," utilizing City Contract No. MC-0612 with ROCA Engineering, Inc., in the estimated amount of \$30,226.75.

V. **WILEY POST AIRPORT**

- A. Acceptance of completed Project No. OCAT WPA 1901, "Demolition of Hangar 5," with Midwest Wrecking Co., L.L.C.
- B. Approve and ratify the issuance of Addendum No. 1 and approve Change Order No. 1 to the Contract with Libra Electric Company for Project No. OCAT WPA 1903, "Airfield Infrastructure Repairs and Improvements – Phase IV, Sequence 2"; decrease of \$2,919.17.
- C. Resolution of the Oklahoma City Airport Trust authorizing environmental abatement services for building materials at Wiley Post Airport's former Gulfstream Facility utilizing City Contract No. MC-0583 with Enercon Services, Inc., in the estimated amount of \$394,424.24.
- D. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WPA 1907, "Mechanical & Plumbing Systems Replacement," and authorization of advertisement for bids to be opened on September 25, 2019.

**VI. GENERAL**

A. Receive reports:

- 1) Delinquent Accounts Receivable
- 2) Construction Projects Status Report as of August 22, 2019.
- 3) Budget to Actual Report as of July 31, 2019.

**VII. LEASE AND OTHER AGREEMENTS**

- A. Signatory Passenger Airline Use and Operations Agreements between the Trustees of the Oklahoma City Airport Trust and American Airlines, Inc., and Frontier Airlines, Inc., retroactive to July 1, 2019 through June 30, 2024. WRWA.
- B. Amendment of Solicitation/Modification of Contract (Amendment A061) to confirm fiscal year 2020 rental amounts to Lease No. MS-91-L-0060 between the Trustees of the Oklahoma City Airport Trust and the United States of America (Department of Justice, U.S. Marshals Service), September 1, 2019 through August 31, 2020. WRWA.
- C. Ground Services Agreement with Skyline CM Portfolio, LLC dba Courtyard Oklahoma City Airport for ground transportation services at Will Rogers World Airport commencing May 1, 2019 through April 30, 2020, based on an annual fee of \$660. WRWA.
- D. Professional Services Agreement for Financial Advisor Services with PFM Financial Advisors, LLC, to provide municipal financial advisory services, not to exceed \$100,000 annually, September 1, 2019 through August 31, 2020. WRWA, WPA, CEPA.

**VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated August 22, 2019 and (2) Resolution approving requisitions dated August 22, 2019.**

**IX. Comments from Trustees, Staff and Citizens**

**X. Adjournment**