



A G E N D A

September 26, 2019 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
 Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

September 26, 2019

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of August 22, 2019 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Joint Resolution with the Oklahoma City Airport Trust ratifying the Director of Airports' submission of a grant application for 2019 Airport Improvement Program grant funds to the United States of America, Federal Aviation Administration, for Project No. 3-40-0072-078-2019, "Rehabilitate Terminal Access Roadways Phase 1" for Will Rogers World Airport with the approval of all the understanding and applicable grant assurances therewith; accepting the grant when offered; designating the official representative for administration of the grant on behalf of the Trust and City; and authorizing the signing of the grant agreement or other necessary documents for the amounts offered by the Federal Aviation Administration upon receipt of the grant documents subject to subsequent ratification by the Trust and City.
 - B. Acceptance of completed Project No. OCAT WRWA 1902, "Replacement of Terminal West Concourse Exit Stairs," with Downey Contracting, L.L.C.
 - C. Approve and ratify the issuance of Addenda Nos. 1, 2, and 3, for Project No. OCAT WRWA 1822, "Terminal Apron Reconstruction (Terminal Expansion)"; receive recommendation regarding bids opened May 29, 2019; award the Construction Contract to Duit Construction Co., Inc., in the amount of \$5,980,032.42; and approve the Contract and bonds.
 - D. Amendment No. 1 to the Professional Services Agreement with GoadAbode, Inc., for the design, coordination and oversight of fabrication and installation of the Public Art Project for the Will Rogers World Airport Terminal Expansion, effective September 26, 2019.
 - E. Amendment No. 3 to the Contract for Professional Services with Benham Design, LLC, for Project No. OCAT WRWA 1616, "Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25," increase of \$119,850.

- F. Amendment No. 4 to the Contract for Professional Services with ADG, P.C., for Project No. OCAT WRWA 1712, "Terminal Building Upper Level Deck Structural Repairs," increase of \$4,500.
- G. Supplement No. 2 to Contract for Professional Services with Jackson Mechanical Service Inc., dba Jackson Boiler & Tank Co., for Project No. OCAT-2017-9, "Base Maintenance Building Temporary Boiler," Mike Monroney Aeronautical Center, renewing the Contract for the second of three one-year option periods, effective October 1, 2019, through September 30, 2020.
- H. Approve and ratify the issuance of Change Order No. 6 to the Construction Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT WRWA 1807, "Garage Wayfinding," increase of \$8,270.62 and 37 calendar days.
- I. Change Order No. 6 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," increase of \$141,136.17 and 7 calendar days.
- J. Plans and Project Manual submitted by CEC Corporation, for Project No. OCAT WRWA 1823, "Acquire Airfield Lighting Emergency Generator," and authorization of advertisement for bids to be opened on October 23, 2019.
- K. Plans and Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WRWA 2002, "Hangar 9 West Side Roof Repairs," Mike Monroney Aeronautical Center, and authorization of advertisement for bids to be opened on October 30, 2019.
- L. Resolution of the Oklahoma City Airport Trust ratifying the actions of the Airport Director authorizing road pavement repair services for "Asphalt and Concrete Roadway Repairs in the Terminal Area Landside" at Will Rogers World Airport utilizing On-Call Contract, OCAT GEN 1921, "Pavement Repair and Maintenance," with Rudy Construction Company, in the estimated amount of \$129,938.75.

V. WILEY POST AIRPORT

- A. Amendment No.1 to the Contract for Professional Services with Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT WPA 1907, "Mechanical and Plumbing Systems Replacement," increase of \$10,758.
- B. Amendment No. 2 to the Environmental Cost-Sharing and Remediation Agreement with Gulfstream Aerospace Corporation and Rockwell Automation, Inc.

VI. CLARENCE E. PAGE AIRPORT

- A. Resolution of the Oklahoma City Airport Trust authorizing professional services for "Reconstruct FBO Apron" at Clarence E. Page Airport utilizing Project No. OCAT GEN 1910, "Multi-Year Professional Services," CEC Corporation, in the estimated amount of \$172,324.

VII. GENERAL

- A. Receive reports:
- 1) Delinquent Accounts Receivable
 - 2) Construction Projects Status Report as of September 26, 2019.
 - 3) Budget to Actual Report as of August 31, 2019.
- B. Amendment No. 1 to the Annual Maintenance Contract for Project No. OCAT GEN 1908, "Miscellaneous Services, Repairs, and Maintenance," with Crossland Construction Company, Inc., renewing the Contract for its first renewal period of 365 calendar days or a not-to-exceed amount of \$300,000. WRWA, WPA, CEPA.
- C. Amendment No. 2 to the Annual Maintenance Contract for Project No. OCAT GEN 1812, "Annual Electrical and Street Lighting Maintenance and Repairs," with Libra Electric Company, renewing the Contract for its second renewal period of 365 calendar days or a not-to-exceed amount of \$300,000. WRWA, WPA, CEPA.
- D. Resolution of the Oklahoma City Airport Trust authorizing repair services to the Medium Voltage Distribution System servicing the Mike Monroney Aeronautical Center utilizing the Trust's competitively bid Annual Maintenance Contract, Project No. OCAT GEN 1812, "Annual Electrical and Street Lighting Maintenance and Repairs," in the estimated amount of \$144,381.84. WRWA.
- E. Resolution adopting The City of Oklahoma City's Debt Management Policy as amended on October 24, 2017 and authorizing the utilization of the City of Oklahoma City's pool of pre-qualified underwriting firms. WRWA, WPA, CEPA.
- F. Resolution of the Oklahoma City Airport Trust establishing a policy that the General Manager of the Trust be given the authority to declare an account receivable of less than \$2,500 as uncollectible after reasonable collection methods are exhausted and the debt has been outstanding for at least six (6) months. WRWA, WPA, CEPA.

- G. Joint Resolution of the Oklahoma City Airport Trust and the City of Oklahoma City clarifying the ownership and maintenance of water and wastewater mains servicing Airport Property. WRWA, WPA, CEPA.

VIII. LEASE AND OTHER AGREEMENTS

- A. Non-Signatory Passenger Airline Use and Operations Agreement between the Trustees of the Oklahoma City Airport Trust and Allegiant Air, LLC, retroactive to July 1, 2019 through June 30, 2021. WRWA.
- B. AWI Aviation Support and Maintenance Services Agreement with All Weather, Inc. to provide scheduled maintenance and inspections, including necessary repairs, parts, and labor, for the Automated Weather Observation System, September 1, 2019 through August 31, 2024. CEPA.
- C. Supplement No. 2 to Hangar/Office Lease Agreement with Cooper Family Management Co., LLC; 700HC, LLC; Interstate Helicopters, Inc.; Citation Aviation, LLC; Radio Flyer, LLC; and 711 Holdings, LLC, to revise Exhibit "C" and Article 28 of the Hangar/Office Lease Agreement, October 8, 2019 through August 31, 2023. WPA.
- D. Lease Agreement between the Trustees of the Oklahoma City Airport Trust and David and Keron Showalter to lease off-Airport property retroactive to June 1, 2019 through May 31, 2024. WPA.

- IX. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated September 26, 2019 and (2) Resolution approving requisitions dated September 26, 2019.

- X. Comments from Trustees, Staff and Citizens

- XI. Adjournment