



A G E N D A

September 28, 2017 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:

Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
Mick Cornett, Trustee- Mayor
 David Greenwell, Surrogate Trustee-Mayor
James D. Couch, Trustee-City Manager
 Dennis Clowers, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma

INFORMATION ABOUT AIRPORT TRUST MEETINGS

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. **If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.**

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3227 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.

AGENDA

OKLAHOMA CITY AIRPORT TRUST

September 28, 2017

Three affirmative votes are required for approval of all actions.

- I. Call to Order
- II. Approve minutes of August 24, 2017 Oklahoma City Airport Trust meeting.
- III. Director's Report
- IV. **WILL ROGERS WORLD AIRPORT**
 - A. Approve Change Order No. 5 to the Construction Contract with United Mechanical, Inc., for "Senior Lien Mechanical System Replacement – FY12/FY13 Project," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1104, adding \$20,302.23 and 36 working days.
 - B. Approve Contract for Professional Services with CEC Corporation for "Medium Voltage Transformer Replacement and Radar Antenna Lab Feed," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1803, in the amount of \$218,000.
 - C. Approve Contract for Professional Services with John T. Robison dba Robison & Associates for "Tunnel Repairs," Mike Monroney Aeronautical Center, Project No. OCAT WRWA 1801, in the amount of \$41,140.
 - D. Approve Change Order No. 3 to the Contract for Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport, Project No. OCAT WRWA 1601, with SKIDATA, Inc., adding \$149,181.20 and 181 calendar days.
 - E. Approve Amendment No. 2 to the Contract for Program Consultant Services with ADG, P.C., for "Terminal Expansion," Project No. OCAT WRWA 1510, adding \$181,500.
 - F. (1) Approve Change Order No. 1 to the Construction Contract with K&M Dirt Services, LLC, for "Demolition of 5700 S. Portland Avenue," Project No. OCAT WRWA 1718, deducting \$18,000, and (2) accept the completed project.
 - G. Approve Amendment No. 7 to the Contract for Professional Services with MacArthur Associated Consultants, LLC, for "Extend Taxiways H-1, H-2 and G," Project No. OCAT WRWA 0814, adding \$55,000.

- H. Approve Amendment No. 1 to the Contract for Professional Services with Garver, LLC, for “Terminal Apron Pavement Rehabilitation at Taxiway K,” Project No. OCAT WRWA 1717, adding \$12,000.
- I. Adopt Resolution ratifying the action of the Director of Airports to authorize the purchase of environmental site assessment services for the former car rental company service center sites utilizing City Contract MC-0533 with Enercon Services, Inc., in the total estimated amount of \$51,831.90.

V. **WILEY POST AIRPORT & CLARENCE E. PAGE AIRPORT**

- A. (1) Concur with the Consultant Review Committee, and (2) authorize negotiation of a Contract for Professional Services with Coffman Associates, Inc., for “Wiley Post Airport Master Plan Update,” Project No. OCAT WPA 1809, WPA.
- B. Approve Amendment No. 4 to the Construction Contract with Libra Electric Company for “Airfield Infrastructure Repairs and Improvements – Phase III,” Project No. OCAT WPA 1709, deducting \$24,039 and adding three calendar days, WPA.
- C. Ratify the Chairman’s signature approving the Grant Agreement with the United States of American, Federal Aviation Administration, accepting \$340,000 in 2017 Airport Improvement Program grant funds for Project No. 3-40-0073-024-2017, "Wiley Post Airport Master Plan Update".
- D. Approve Lease and Operations Agreement with AGC Integrated Defense Holdings LLC, to lease the two-story building, parking lot, and adjacent premises located at 5600 Philip J. Rhoads Avenue, to be used as corporate office space in connection with its wholly owned subsidiary’s fixed base operation and other aviation-related operations at the Airport, WPA.

VI. **GENERAL**

- A. Receive reports:
 - 1) Delinquent Accounts Receivable.
 - 2) Construction Projects Status Report as of September 28, 2017.
 - 3) Budget to Actual Report as of August 31, 2017.
- B. Adopt Resolution authorizing the Director of Airports to renew the Annual Maintenance Contract for “Miscellaneous Services, Repairs, and Maintenance,” Project No. OCAT GEN 1603, with Diversified Construction of Oklahoma, Inc., for the Contract’s second renewal period of 365 calendar days or a not-to-exceed amount of \$300,000, in accordance with the Contract, WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

- A. Approve Off-Airport Automobile Rental Car Concession Agreement with America Auto Rental and Sales, LLC dba NU Car Rental, to access Airport Customers for conduct of rental car services at Concessionaire's off-airport location and operate a courtesy vehicle service, commencing October 21, 2017 through October 20, 2018, WRWA.
- B. Approve Airport Use Agreement with Atlink Services, LLC, for the operation of radio and network communications equipment to provide high speed broadband internet service to customers on and off airport property for three years commencing December 1, 2017, WRWA.
- C. (1) Rescind Item Nos. VII.I.2. and VII.I.3. on the July 27, 2017 Oklahoma City Airport Trust agenda consenting to CTL Lending Group LLC as an approved lender and approving a Ground Lessor Estoppel Certificate, and (2) adopt a Resolution ratifying the Director's approval of the Landlord's Estoppel Certificate and Consent to Lender and Lender's Obligation to the Ground Lease and related necessary changes to the financing documents of Hangar 84, LLC and Centennial Bank, WRWA.
- D. (1) Approve a Construction Contract, a Lease and Operations Agreement (Master Lease), and a Memorandum of Lease with Setzer Properties OKC, LLC (Setzer Properties); (2) approve a Recognition, Non-Disturbance and Attornment Agreement with Federal Express Corporation (FedEx) and approve of FedEx as the sublessee; and (3) approve of a Non-Disturbance Agreement with Old National Bank, and approve Old National Bank as the Leasehold Mortgage Lender, both subject to the closing of the mortgage and approval of final financing documents by the Director and the Municipal Counselor's Office, WRWA.
- E. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Units #1410 from Charles Amis Living Trust, Dated January 12, 2010, to AP Aero, LLC, Charles Amis, Manager, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- F. Accept Assumption Agreement and Use Guaranty for the sale of T-hangar Units #507 from Reza A. Tehrani and Mery A. Arias De Asadi Tehrani, Husband and Wife, to John M. Hansen, an Individual, as provided by the Lease Agreement with PWA, Inc., dated February 25, 1982, as amended, WPA.
- G. Approve Ground Services Agreement with various companies for ground transportation services at Will Rogers World Airport commencing October 1, 2017 through April 30, 2018, based on an annual fee of \$660, as follows:
 - 1) AmericInn Hotel & Suites
 - 2) Hampton Inn & Suites Oklahoma City Airport LLC

- VIII. (1) Adopt Requisition Resolution dated September 28, 2017, to ratify the action of the Director of Airports in approving the requisition dated September 28, 2017, for payment, and (2) adopt Requisition Resolution dated September 28, 2017, authorizing payment of requisitions dated September 28, 2017.
- IX. Comments from Trustees, Staff and Citizens
- X. Adjournment