AGENDA
January 28, 2021 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:
Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor
Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee
Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma
INFORMATION ABOUT AIRPORT TRUST MEETINGS

The following safety guidelines are in place during the COVID-19 pandemic for meetings in the Council Chamber at City Hall: face coverings are required throughout the building (disposable face masks will be available); only the south entrance to City Hall will be open; temperature checks will be required upon entry; meeting attendees are required to sign a log for contact tracing purposes; Chamber doors will be marked “entrance” and “exit”; air purifying machines will be in the Chamber; hand sanitizer machines will be available; seating for up to 33 people will be available in the Chamber; up to 3 people can sit in an open pew (family groups may sit together and exceed the limit of 3 people per pew); if needed, overflow seating will be available on the 3rd and 2nd floor lobbies; and the Chamber will be cleaned and sanitized daily.

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust on certain items by signing up to speak and providing the agenda item number and reason for appearing, but all comments must be relevant to the item. The Chairman or presiding officer may in his or her discretion prohibit a person from addressing the Airport Trust, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior, which includes without limitation any of the following: speaking without being recognized by the Chairman or presiding officer; continuing to speak after notice that the speaker’s allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairman or presiding officer; engaging in other conduct, activity or speech that delays, disrupts or interferes with the effective or timely conduct of the meeting. A person may also be subject to arrest and removal from the Municipal Building if he or she violates Oklahoma City Municipal Code 2020, § 30-81 – Disorderly conduct.

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.
Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.
AGENDA

OKLAHOMA CITY AIRPORT TRUST

January 28, 2021

Three affirmative votes are required for approval of all actions.

I. Call to Order

II. Approve minutes of December 17, 2020 Oklahoma City Airport Trust meeting.

III. Director's Report

IV. WILL ROGERS WORLD AIRPORT

A. Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to submit a Grant Application for anticipated 2021 Airport Improvement Program Project No. (to be assigned) “Rehabilitate Runway 13/31 Phase 1 – Design and Phase 1 Construction” for Will Rogers World Airport to the Federal Aviation Administration and accept the grant when offered; designate the Official Representative(s) for administration of the grant on behalf of the Oklahoma City Airport Trust and The City of Oklahoma City; and authorize the Official Representative(s) to sign all documents for the Trust and City relating to the grant agreement for the amount offered by the Federal Aviation Administration subject to subsequent ratification by the Trust and City.


C. Resolution of the Oklahoma City Airport Trust ratifying the Director’s actions and authorizing the purchase of additional Construction Administration Services for Project No. OCAT WRWA 2003, “ARB Site Improvements,” Mike Monroney Aeronautical Center, in accordance with the Agreement for Facilities Maintenance Engineering Services with Frankfurt-Short-Bruza Associates, P.C., in the estimated amount of $6,811.44.

D. Change Order No. 2 to the Construction Contract with Shiloh Enterprises, Inc., for Project OCAT WRWA 2003, “Aviation Records Building Site Improvements,” Mike Monroney Aeronautical Center, decrease of $6,811.44; increase of 13 calendar days; acceptance of completed Project; and placing the Maintenance Bond into effect.

E. Change Order No. 22 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and Expansion – Phase III," decrease of $981,106.73 and increase of 31 calendar days.
F. Amendment No. 1 to the Contract for Professional Services with MacArthur Associated Consultants, LLC, for Project No. OCAT WRWA 2007, “Runway 13/31 Rehabilitation,” for changes to the scope of work.

G. Resolution exercising Oklahoma City Airport Trust’s first option to renew the Services Agreement with Integrity Resources, LLC, for maintenance of the natural gas distribution system at Mike Monroney Aeronautical Center during calendar year 2021, in the estimated amount of $6,000.

H. Resolution to amend the Will Rogers World Airport Air Service Incentive Program.

I. Joint Resolution of The City of Oklahoma City and the Oklahoma City Airport Trust acknowledging the termination of a mineral lease, authorizing the Director of Airports to do all things necessary to plug the State of Oklahoma 36-1 Well, agreeing to remove all equipment on airport property, and agreeing to hold the former operator harmless from the costs incurred in plugging such Well.

V. WILEY POST AIRPORT

A. Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to submit a Grant Application for Airport Improvement Program Project No. (to be assigned), “Widen Runway 17R/35L to 100 Feet and Improve Drainage Structures” at Wiley Post Airport, to the Federal Aviation Administration and accept the grant when offered; designate the Official Representative(s) for administration of the grant on behalf of the Oklahoma City Airport Trust and The City of Oklahoma City; and authorize the Official Representative(s) to sign all documents for the Trust and City relating to the grant agreement for the amount offered by the Federal Aviation Administration subject to subsequent ratification by the Trust and City.

VI. GENERAL

A. Receive reports:

1) Delinquent Accounts Receivable


B. Joint Resolution between the Oklahoma City Airport Trust and The City of Oklahoma City to submit Grant Applications for Airport Improvement Program Project No. 3-40-0073-028-2021, “Rehabilitation of Runway 13/31 Pavements, Lights and Signs” at Wiley Post Airport and Project No. 3-40-0071-015-2021 “Rehabilitation of OCAT FBO Apron” at Clarence E. Page Airport to the Federal Aviation Administration and accept the grants when offered; designate the Official Representative(s) for administration of the grants on behalf of the Oklahoma City Airport Trust and The City of Oklahoma City; and authorize the Official Representatives to sign all documents for the Trust and City relating to the grant
agreements for the amounts offered by the Federal Aviation Administration subject to subsequent ratification by the Trust and City. WPA, CEPA.

C. Resolution of the Oklahoma City Airport Trust authorizing reimbursement to the City of Oklahoma City for the purchase of Radio System Upgrade equipment, in the amount of $208,259.44. WRWA, WPA, CEPA.

D. Disadvantaged Business Enterprise (DBE) Program and Overall Goal Setting for FY 2021 through FY 2023. WRWA, WPA, CEPA.

E. Professional Legal Services Agreement between the Trustees of the Oklahoma City Airport Trust and Fellers Snider for legal services. WRWA, WPA, CEPA.


G. Receive Consultant Review Committee Report for Project No. OCAT GEN 2107, “Airport Environmental Consultant,” and authorize negotiation of agreements with Freese and Nichols, Inc., and Enercon Services, Inc. WRWA, WPA, CEPA.

VII. LEASE AND OTHER AGREEMENTS

A. Lease Agreement with Ally Resource Group, Inc. to lease approximately 3.11 acres of land for the purpose of beekeeping for the production of honey, $70.29 annually, effective January 1, 2021 through December 31, 2025. WRWA.

B. Lease Agreement with Southwest Airlines Co., to lease certain premises for the purpose of operating an Airline Reservations Center, December 1, 2020 through November 30, 2021. WRWA.

C. Avigation and Hazard Easement granted to the City of Oklahoma City and the Oklahoma City Airport Trust by AAA Discount Carpet, Inc., for land located on the south side of SW 119th Street, west of Meridian Avenue, and south of Will Rogers World Airport. WRWA.

D. Lease Agreement with D & J Land, LLC for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, January 1, 2021 through December 31, 2025. CEPA

E. Lease Agreement with Keith McFarland and Erik Dahlgren for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, January 1, 2021 through December 31, 2025. CEPA.

F. Lease Agreement with Gary and Mary Blankenbiller for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, January 1, 2021 through December 31, 2025. CEPA

G. Lease Agreement with Doug Burleson for an individual aircraft hangar site for
H. Lease Agreement with Larry Eversmeyer for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, January 1, 2021 through December 31, 2025. CEPA.

I. Lease Agreement with Dannie R. Coates for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, January 1, 2021 through December 31, 2025. CEPA.

J. Lease Agreement with Michael Davoli for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, January 1, 2021 through December 31, 2025. CEPA.

K. Lease Agreement with Kelly L. Troyer for an individual aircraft hangar site for storage of a privately owned aircraft for a five year period, January 1, 2021 through December 31, 2025. CEPA.

L. Amendment No. 1 to Surface and Use Agreement between the Trustees of the Oklahoma City Airport Trust and the State of Oklahoma by and through the Commissioners of the Land Office to address issues related to cessation of oil and gas operations and restoration of the surface location for the State of Oklahoma 36-1 Well. WRWA.

M. Concession Services Agreement and Performance Guarantee with Paradies Lagardere @OKC, LLC for airport food service and retail concessions services for Package 1, and Amendment No. 1 to Concession Services Agreement for Package 2 to align both agreements, effective January 1, 2021. WRWA.

VIII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated January 28, 2021 and (2) Resolution approving requisitions dated January 28, 2021.

IX. Comments from Trustees, Staff and Citizens

X. Adjournment