A G E N D A
December 17, 2020 9:00 AM

Will Rogers World Airport | Wiley Post Airport | Clarence E. Page Airport

Trustees:
Larry McAtee, Chairman, Trustee-Council Member
Kirk Humphreys, Vice Chairman, Independent Trustee
David Holt, Trustee-Mayor
Todd Stone, Surrogate Trustee-Mayor
Craig Freeman, Trustee-City Manager
Aubrey McDermid, Surrogate Trustee-City Manager
Terry Salmon, Independent Trustee

Mark Kranenburg, General Manager
Frances Kersey, Secretary

The meeting is scheduled to be telecast live on City Channel 20 (Cox Cable).

City Council Chambers, Third Floor, 200 North Walker Avenue
Oklahoma City, Oklahoma
INFORMATION ABOUT AIRPORT TRUST MEETINGS

The following safety guidelines are in place during the COVID-19 pandemic for meetings in the Council Chamber at City Hall: face coverings are required throughout the building (disposable face masks will be available); only the south entrance to City Hall will be open; temperature checks will be required upon entry; meeting attendees are required to sign a log for contact tracing purposes; Chamber doors will be marked “entrance” and “exit”; air purifying machines will be in the Chamber; hand sanitizer machines will be available; seating for up to 33 people will be available in the Chamber; up to 3 people can sit in an open pew (family groups may sit together and exceed the limit of 3 people per pew); if needed, overflow seating will be available on the 3rd and 2nd floor lobbies; and the Chamber will be cleaned and sanitized daily.

The Oklahoma City Airport Trust generally meets on the fourth Thursday of each month at 9:00 a.m. in Council Chambers at City Hall unless prior notice of a change is posted. To confirm meeting dates, call 316-3266. If you need a sign language interpreter at the Oklahoma City Airport Trust meeting, please call the Public Information Office, 297-2578, before noon Monday.

It is the policy of the Trust to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the Department of Airports ADA coordinator at 316-3223 or TDD 297-2020 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The ADA coordinator will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Citizens may address the Airport Trust during public hearings on any matter that is on the agenda. Citizens may also address the Airport Trust on individual concerns at the end of the agenda when the Chairman asks if there are any comments from citizens. If you know in advance that you wish to address the Trust, you may call 316-3266 and provide your name and the subject about which you wish to speak. Please limit your comments to three minutes.

Trust Actions

Official action can be taken only on items that appear on the agenda. The Trust may dispose of business on the agenda by adopting, approving, ratifying, denying, deferring, or continuing resolutions, plans and specifications, addenda, amendments, agreements, and contracts. Other actions may also be taken.

When more information is needed to act on an item, the Trust may elect to refer the matter to the Airport Director or Trust attorney. The Trust may also elect to refer items to committees of the Trust, to a board or commission, or to independent consultants for additional study. Under certain circumstances, items are stricken from the agenda entirely or no action of any kind is taken.

Items listed under each category in this agenda are usually approved as a group with the proper motion from a Trustee. Trustees, staff or citizens may request discussion or separate action on any item on the agenda.

For more information about the Oklahoma City Airport Trust, call 316-3266, or visit the Department of Airports at Will Rogers World Airport, 7100 Terminal Drive, 3rd Floor Terminal Building, Room 301, Oklahoma City, Oklahoma.
AGENDA

OKLAHOMA CITY AIRPORT TRUST

December 17, 2020

Three affirmative votes are required for approval of all actions.

I. Call to Order

II. Approve minutes of November 19, 2020 Oklahoma City Airport Trust meeting.

III. Director's Report

IV. WILL ROGERS WORLD AIRPORT
   A. Acceptance of completed Project No. OCAT WRWA 1911, “Hangar 8 and Hangar 9 Electrical Upgrades,” Mike Monroney Aeronautical Center, with Libra Electric Company.
   B. Acceptance of completed Project No. OCAT WRWA 2009, "Food Court Infrastructure Repairs," with Timberlake Construction Co., Inc.
   C. Amendment No. 1 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 2010, “Terminal Building Upper Level Deck Structural Repairs – Phase 3B,” decrease of $442,633.71; and Change Order No. 2, increase of $386,951.67 and 64 calendar days.
   D. Amendment No. 1 to the Contract for Professional Services with Benham Design, LLC, for Project No. OCAT WRWA 2005, “Terminal Building Roof Repairs and Replacement,” increase of $310,719.
   E. Amendment No. 2 to the Construction Contract with Nash Construction Co. for Project No. OCAT WRWA 2011, “ARFF Access Road Pavement Replacement,” increase of $17,400; and Change Order No. 2, increase of 11 calendar days.
   F. Change Order No. 1 to the Construction Contract with Duit Construction Co., Inc., for Project No. OCAT WRWA 1822, “Terminal Apron Reconstruction (Terminal Expansion),” increase of $117,088.73.
   G. Change Order No. 2 to the Construction Contract with Shiloh Enterprises, Inc., for Project OCAT WRWA 1912, “Hangar 8 Heating System Replacement,” Mike Monroney Aeronautical Center, increase of $18,861.39 and 30 calendar days.
   H. Change Order No. 4 to the Construction Contract with Wynn Construction Co., Inc., for Project No. OCAT WRWA 1616, “Reconstruction of Station 2 and Replacement of Moving Walks #18 and #25,” increase of $170,255.24.
   I. Change Order No. 21 to the Construction Contract with Timberlake Construction Co., Inc., for Project No. OCAT WRWA 1510, "Terminal Renovation and
Expansion – Phase III," increase of $145,148.82 and 2 calendar days.

J. Resolution of the Oklahoma City Airport Trust authorizing the purchase of “Traffic Engineering Study and Masterplan Recommendations,” at Mike Monroney Aeronautical Center, in accordance with the agreement for Facilities Maintenance Engineering Services with Frankfurt-Short-Bruza Associates, P.C., in the estimated amount of $49,674.

K. Resolution of the Oklahoma City Airport Trust authorizing the purchase of Year 3 of the Post-Initial Warranty period Software Support and Hardware Maintenance Services, in accordance with the Contract for Parking Access and Revenue Control System (PARCS) Replacement at Will Rogers World Airport with SKIDATA, Inc., for Project No. OCAT WRWA 1601, in the amount of $109,167.50.

L. Request for Proposals to be approved and advertised for Baggage Handling System Operations and Maintenance Services at Will Rogers World Airport (RFP-OCAT-2101).

V. GENERAL

A. Receive reports:

1) Delinquent Accounts Receivable


B. Receive Oklahoma City Department of Airports’ Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2020. WRWA, WPA, CEPA.

VI. LEASE AND OTHER AGREEMENTS

A. Amendment No. 1 to Contract with Artisan Group, LLC d/b/a Artisan Window Cleaning to revise specifications, an exhibit, and compensation for window cleaning services, estimated increase of $3,300 annually, January 1, 2021 through December 31, 2021. WRWA.

B. Supplement No. 4 to Lease Agreement with Linda James to exercise the last of four one-year options to renew the agreement, $331.05 annually, January 3, 2021 through January 2, 2022. WPA.

C. Avigation and Hazard Easement granted to the City of Oklahoma City and the Oklahoma City Airport Trust by RCG-ROCKWELL, LLC, for land located within the final plat of Rockwell Plaza, generally located on the Southwest corner of Rockwell Avenue and Northwest Expressway. WPA.

D. Easement Agreement for Oklahoma Natural Gas Company, a division of ONE Gas, Inc. to provide natural gas services for AZ Oklahoma City OK Landlord, LLC on the airport premises. WRWA.
E. Permanent Wastewater Easement to The City of Oklahoma City for a wastewater line adjacent to the old Portland Avenue between Southwest 74th Street and Southwest 89th Street in Oklahoma County. WRWA.

F. Permanent Water Easement to The City of Oklahoma City for a domestic water and irrigation vault adjacent to the new Portland Avenue between Southwest 74th Street and Southwest 89th Street in Oklahoma County. WRWA.

G. Ground Services Agreement for courtesy vehicle services with Minal dba Holiday Inn Express Oklahoma City Airport. WRWA.

H. Ground Services Agreement for limousine services with Paris Limousine of Oklahoma. WRWA.

I. Ground Services Agreement for commercial bus services with Busco Inc, dba Arrow Stage Lines. WRWA.

VII. (1) Resolution ratifying the action of the Director of Airports in approving the requisition dated December 17, 2020 and (2) Resolution approving requisitions dated December 17, 2020.

VIII. Comments from Trustees, Staff and Citizens

IX. Adjournment